



Melrose Park Public Library

Melrose Park, Illinois

Board Meeting Minutes

February 3rd, 2026

1. Call to Order

The Regular Meeting of the Board of Trustees for the Melrose Park Public Library was called to order at 6:31 pm.

2. Members Present: Trustees Alaimo, Carlson, Macias, and Modugno

Members Excused: Trustees Mraz, Cruz, and Pesce

Also Present: Library Director Ashlie Giuffre and Library Attorney Russell Syracuse

3. Pledge of Allegiance

The Pledge of Allegiance was recited by all present.

4. Introduction of Visitors, Public Comment, Correspondence

One visitor. No comment.

5. Approval of Minutes January 6th, 2026, Board Meeting

On a motion by Macias, seconded by Alaimo, the minutes from January 6th, 2026, were approved unanimously.

6. Approval of Accounts Payable

On a motion by Carlson, seconded by Macias, it was resolved that vouchers numbered **25974** through **25991** in the amount of **\$38,482.29** be approved.

The motion was approved unanimously.

7. Income Expenditures to Date

No questions.

8. Attorney's Report

None.

Director's Report

January Meetings & Trainings

Ashlie

-  OSG
-  Techvoo
-  Olive Street Design
-  LMC
-  Swipeclock
-  T-Mobile
-  GoDaddy
-  Sensource
-  Milestone
-  District 209 Public Library Card Project
-  Provision Children's Advocacy Center
-  Baker and Taylor

Staff News:

- Ashlie- Library Directors off-site meetings
- Ashlie, Marsden, & Shaira – SWAN Fireside Chat
- Ashlie, Ann, Marsden, Shaira, Ariana – Department Head Meeting & Marketing Meeting
- All Staff-Completed training video on First Amendment and Illinois Libraries from RAILS

Administration:

- Completed and Submitted IPLAR FY 2026
- Completed and Submitted RAILS Annual Certification for 2026
- Swipeclock- Troubleshooting billing
- Baker and Taylor- Troubleshooting billing

Facilities:

- Completed the relocation of youth patron computers
- Ordered new computer tables and chairs (received) for Youth Services Department
- Ordered noise sound panels for Youth Services Department
- Reorganized the Youth Services Department collection

Technology:

- OSG/Techvoo completed the rewiring for youth computers

- SenSource- on-site evaluation for patron counting device
- Olive Street Design- Continuing to work on websites
- OSG-Troubleshooting Adult Services Patron computers
- GoDaddy- Firewall Security Troubleshooting
- Milestone-Camera(s) troubleshooting
- Ordered and received 10 new patron hotspots for circulation

Outreach:

- Ashlie & Shaira – Library Card Registration with District 209 at PMSA
- Ashlie & Shaira – Proviso Children's Advocacy Center Tour at MPPL

January Programs:

- ABC Adventures Storytime (In Person)
- Food Drive
- Adult Winter Reading Program
- Youth Winter Reading Program
- Make Your Own Bookmark
- Bilingual Spanish Storytime (In Person)
- Make it Mondays Crafts
- Chair Yoga (Adult)
- Mediation Soundbath (Adult)
- Young Engineers: Wind Cars
- Computer Help Session (Adult)
- Adult Passive Programs
- Youth Passive Programs

9. Old Business

- a. Completed the relocation of the Youth Services Department computers.

10. New Business

- a. Future projects: Repainting several walls in Youth Services Department and creating sensory interactive play areas for toddlers through the age of ten.
- b. LMC's proposal for Adult Services furniture and total cost of \$14,009 with Per Capita Grant Approval
On a motion by Carlson, seconded by Macias, the LMC's proposal for Adult Services furniture and total cost of \$14,009 with Per Capita Grant was approved.
- c. IPLAR FY 2026 Approval
On a motion by Alaimo, seconded by Macias, the IPLAR FY 2026 was approved.

11. Executive Session – None

12. Adjournment

On a motion by Alaimo and seconded by Macias it was resolved that the regular meeting of the board be adjourned at 6:35 pm. The motion was approved unanimously.

Submitted by: Ashlie Giuffre, Library Director

Secretary_____

Date_____