



Melrose Park Public Library

Melrose Park, Illinois

Board Meeting Minutes

October 7th, 2025

1. Call to Order

The Regular Meeting of the Board of Trustees for the Melrose Park Public Library was called to order at 6:30 pm.

2. Members Present: Trustees Alaimo, Carlson, Macias, Modugno, & Mraz

Members Excused: Trustees Carlson, Cruz, Pesce

Also Present: Library Director Ashlie Giuffre and Library Attorney Russell Syracuse

3. Pledge of Allegiance

The Pledge of Allegiance was recited by all present.

4. Introduction of Visitors, Public Comment, Correspondence

- Visitors: Margaret Flanagan, Donna Powers, Shaira Rock, Joe Panico, Rosalba Ciano, Ann Wojcik, Marissa Walentschik
- Correspondence: None
- Public Comment: None

5. Approval of Minutes September 2nd, 2025 Board Meeting

On a motion by Alaimo, seconded by Macias, the minutes from September 2nd, 2025 were approved unanimously.

6. Approval of Accounts Payable

On a motion by Carlson, seconded by Alaimo, it was resolved that vouchers numbered **25919** through **25940** in the amount of **\$26,318.56** be approved.

The motion was approved unanimously.

7. Income Expenditures to Date

No questions.

8. Attorney's Report

9. Director's Report

September Meetings & Trainings

- **Ashlie**
 -  **Unifirst**
 -  **Alliant**
 -  **OSG**
 -  **Johnson Controls**
 -  **Nayax**
 -  **Milestone**
 -  **SWAN**
 -  **Swipclock**
 -  **Hoopla**
 -  **TBS**
 -  **Fricold**
 -  **ProvenIT**
 -  **Olive Street Design**
 -  **Media Technologies**
 -  **AdTech**
 -  **LMC**
 -  **Att&t**
 -  **Live4Lali**
 -  **Russell Syracuse**

Staff News

- Ashlie -RAILS Member Update Webinar; How to Share the Vale of Databases to Patrons Webinar; CLIR Digitizing Hidden Collections Grant Webinar; 2025 DHC: AUV Initial Applicant Q&A Webinar
- Ashlie, Marsden, Shaira – SWAN Fireside Chat
- All Staff – Cook County Public Health Naloxone Training Video & How to Use Narcan Nasal Spray Video
- Marsden – Continuing to work on special collections project for patron

Administration

- Ashlie – Completed ILLINET Interlibrary Loan & Reciprocal Borrowing Statistical Survey; special collections reference questions for patrons

Facilities

- Jay-Tee - Inspection of sliding doors
- Fricold- Maintenance of HVAC/Furnace System & replaced draft motor/gaskets
- Annual Fire Inspection – Completed replacement and repairment items
- Johnson Controls – Completed installation of basement security checkpoints and updated whole system

Technology

- TBS – Completed installation print management & remote print systems; new kiosk for printing; upgraded new antenna for kiosk, ordered new scanner for patrons
- OSG – Replaced patron catalog computer; completed updating to Windows 11 on all computers
- ProvenIT- Completed DCA installation

Outreach

- Shaira – District 89 Family Night Celebrating National Hispanic Heritage Month at Washington Dual Language Academy

September Programs

- ABC Adventures Storytime (In Person)
- Virtual Bilingual Storytime
- Make it Mondays Crafts
- Chair Yoga (Adult)
- Computer Help Session (Adult)
- Cozy Comfort Cuisine with Chef Susan Maddox (Adult)
- Library Card Sign-Up Month
- Scary Writing Contest
- Tie Dye Creations
- Lego Party
- Adult Passive Programs
- Youth Passive Programs

10. Old Business

None

11. New Business

- a. New Legislation-Requiring local Libraries to stock opioid antagonists starting Jan. 1st, 2026. Narcan by choice. Staff in person training session in October.

- b. LMC/Media Technologies (Per Capita Grant) – Furniture purchasing – Same company – waiting for quote.

13. Executive Session – Legal Questions

On a motion by Modugno and seconded by Alaimo called to order at 6:34 pm. Motion to end session by Modugno and second by Alaimo at 6:39 pm. The motion was approved unanimously.

14. Adjournment

On a motion by Alaimo and seconded by Mraz it was resolved that the regular meeting of the board be adjourned at 6:39 pm. The motion was approved unanimously.

Submitted by: Ashlie Giuffre, Library Director

Secretary_____

Date_____