



# Melrose Park Public Library

## Melrose Park, Illinois

### Board Meeting Minutes

September 3rd, 2025

**1. Call to Order**

The Regular Meeting of the Board of Trustees for the Melrose Park Public Library was called to order at 6:32pm.

**2. Members Present:** Trustees Alaimo, Macias, Modugno, & Mraz

**Members Excused:** Trustees Carlson, Cruz, Pesce

**Also Present:** Library Director Ashlie Giuffre and Library Attorney Russell Syracuse

**3. Pledge of Allegiance**

The Pledge of Allegiance was recited by all present.

**4. Introduction of Visitors, Public Comment, Correspondence**

- Correspondence: Letter from Mount Carmel Church
- Public Comment: None

**5. Approval of Minutes June 3rd, 2025 Board Meeting**

On a motion by Alaimo, seconded by Mraz, the minutes from June 3rd, 2025 were approved unanimously.

**6. Approval of Accounts Payable**

On a motion by Alaimo, seconded by Macias, it was resolved that vouchers numbered **25868** through **25918** in the amount of **\$58,535.52** be approved. The motion was approved unanimously.

**7. Income Expenditures to Date**

No questions.

**8. Attorney's Report**

Contract Terminations.

## 9. Director's Report

### August Meetings & Trainings

- Ashlie
  - ✚ Fri-Cold
  - ✚ ICRMT
  - ✚ Ad-Tech | E-Rate
  - ✚ T-Mobile
  - ✚ GoDaddy
  - ✚ Johnson Tyco
  - ✚ OSG
  - ✚ Proven IT
  - ✚ TechVoo
  - ✚ Cloud IT
  - ✚ Library Ideas- Freegal Music
  - ✚ Weblink
  - ✚ Milestone
  - ✚ Olive Street Design
  - ✚ TBS
  - ✚ Lowery McDonnell Company
  - ✚ Alliant
  - ✚ UniFirst
  - ✚ DEMCO
  - ✚ Russell Syracuse

### Staff News

- Ashlie -Unique Webinar
- Ashlie, Marsden, Shaira – SWAN Fireside Chat
- Shaira- BlueCloud Analytics, Overview IPLAR Stats Search & Discovery, & Aspen All Staff training
- Ashlie, Lizet, and Veronica – SWAN Patron Point Online Patron Registration

### Administration

- Freegal Music Renewal
- Johnson Controls Renewal

## **Facilities**

- Spring cleaning/organization project in basement and upper level
- Ordered new side tables for adult services seating section
- Ordered new seating furniture for Adult Services department
- Johnson Controls – adding additional security measures

## **Technology**

- Looking at web designers
- TBS planning
- OSG renegotiated subscription
- Looking at web hosting companies

## **August Programs**

- ABC Adventures Storytime (In Person)
- Virtual Storytime & Virtual Bilingual Storytime
- Make it Mondays Crafts
- Chair Yoga (Adult)
- Computer Help Session (Adult)
- Pearler Bead Bonanza
- Author Reading – Katie D. Saucedo
- Scales & Tales Traveling Zoo
- CubeSats & KidComms
- Crafty Corner
- Full Steam Ahead
- Adult Passive Programs
- Story Adventures
- Youth Passive Programs

## **10. Old Business**

None

## **11. New Business**

- a. Per Capita 2025
- b. Web Design Company – ADA Compliant Websites

**Approval of hiring Web Design Company**

On a motion by Alaimo, seconded by **Macias**, the **hiring of a web design company** were approved unanimously.

**13. Executive Session – Legal issues**

On a motion by Modugno and seconded by Alaimo called to order at 6:41 pm. Motion to end session by Alaimo and second by Macias at 6:44 pm. The motion was approved unanimously.

**14. Adjournment**

On a motion by Alaimo and seconded by Mraz it was resolved that the regular meeting of the board be adjourned at 6:45 pm. The motion was approved unanimously.

Submitted by: Ashlie Giuffre, Library Director

Secretary\_\_\_\_\_

Date\_\_\_\_\_