



# Melrose Park Public Library

## Melrose Park, Illinois

### Board Meeting Minutes

June 3rd, 2025

**1. Call to Order**

The Regular Meeting of the Board of Trustees for the Melrose Park Public Library was called to order at 6:32 pm.

**2. Members Present:** Trustees Alaimo, Carlson, Cruz, Macias, & Modugno

**Members Excused:** Trustees Pesce

**Also Present:** Library Director Ashlie Giuffre and Library Attorney Russell Syracuse

**3. Pledge of Allegiance**

The Pledge of Allegiance was recited by all present.

**4. Introduction of Visitors, Public Comment, Correspondence**

- Correspondence: None
- Public Comment: None

**5. Approval of Minutes May 6th, 2025 Board Meeting**

On a motion by Alaimo, seconded by Carlson, the minutes from May 6th, 2025 were approved unanimously.

**6. Approval of Accounts Payable**

On a motion by Cruz, seconded by Alaimo, it was resolved that vouchers numbered **25849** through **25867** in the amount of **\$25,513.73** be approved. The motion was approved unanimously.

**7. Income Expenditures to Date – RAILS Delivery Services**

**8. Attorney's Report**

Litigation - Patron returned overdue materials.

## 9. Director's Report

### May Meetings & Trainings

- **Ashlie**
  - ✚ Apple
  - ✚ TBS
  - ✚ RAILS
  - ✚ Pan America
  - ✚ Cintas
  - ✚ SWAN Fireside Chat
  - ✚ UniFirst
  - ✚ Alliant Insurance
  - ✚ Vestis

### Staff News

- Ashlie – Library Administrators West meeting
- Marsden – Adult Services Managers Roundtable meeting
- Marissa – Joy of Storytelling Workshop and AHML meeting
- Ashlie, Lizet, and Veronica – SWAN Circulation Networking Group meeting

### Administration

- SAM Renewal
- OCLC Renewal
- Finalized Insurance

### Facilities

- Westchester Lock and Key
- Removal of exterior digital message board
- Youth Services Department updated

### Technology

- Looking at cyber security plans
- TBS/OSG planning

### May Programs

- ABC Adventures Storytime (In Person)
- Virtual Storytime & Virtual Bilingual Storytime
- Make it Mondays Crafts

- Chair Yoga (Adult)
- Meditation Soundbath (Adult)
- Crafty Corner
- Full Steam Ahead
- Adult Passive Programs
- Story Adventures
- Youth Passive Programs
- Summer Reading Kick-Off

#### **10. Old Business**

None

#### **11. New Business**

None

#### **12. Executive Session**

On a motion by Modugno and seconded by Alaimo called to order at 6:35 pm. Motion to end session by Modugno and second by Alaimo at 6:36 pm. The motion was approved unanimously.

#### **13. Adjournment**

On a motion by Alaimo and seconded by Cruz it was resolved that the regular meeting of the board be adjourned at 6:37 pm. The motion was approved unanimously.

Submitted by: Ashlie Giuffre, Library Director

Secretary\_\_\_\_\_

Date\_\_\_\_\_