



Melrose Park Public Library

Melrose Park, Illinois

Board Meeting Minutes

March 4, 2025

1. Call to Order

The Regular Meeting of the Board of Trustees for the Melrose Park Public Library was called to order at 6:30pm.

2. Members Present: Trustees Alaimo, Cruz, Modugno, & Mraz

Members Excused: Trustees Macias & Pesce

Also Present: Library Director Margaret Flanagan and Library Attorney Russell Syracuse.

3. Pledge of Allegiance

The Pledge of Allegiance was recited by all present.

4. Introduction of Visitors, Public Comment, Correspondence

- Correspondence: None
- Public Comment: None

5. Approval of Minutes February 4, 2025 Board Meeting

On a motion by Alaimo, seconded by Cruz, the minutes from February 4, 2025 were approved unanimously.

6. Approval of Accounts Payable

On a motion by Alaimo, seconded by Mraz, it was resolved that vouchers numbered **25768** through **25797** in the amount of **\$13,101.89** be approved. The motion was approved unanimously.

7. Income Expenditures to Date

No questions.

8. Attorney's Report

No Report.

9. Director's Report

February Meetings & Trainings

- **Margaret & Ashlie**
 - Meeting with TBS regarding Mobile Printing and PC Reservations
 - February SWAN Monthly
 - SWAN Circulation Networking Meeting
 - SWAN Fireside Chat
 - Meeting with OSG to discuss Technology Upgrades

Staff News

- Adult Services Administrator position has been posted on RAILS and at Dominican University

Administration

- Ashlie is training for her new role as Director

Facilities

- Fire alarm test was performed
- We have been considering removing the Electronic Bulletin Board in front of the Library

Technology

- New computers and laptops were installed
- A switch on our server was replaced after the old one failed
- Technology Infrastructure is underway

February Programs

- ABC Adventures Storytime (In Person)
- Virtual Storytime & Virtual Bilingual Storytime
- Make it Mondays Crafts
- Chair Yoga (Adult)
- Crafty Corner
- Full Steam Ahead
- Adult Passive Programs
- Valentine's Day Card Making
- Youth Passive Programs

10. Old Business

None

11. New Business

- **New Technology Infrastructure**

The Director discussed the technology updates currently underway, including acquiring new switches and an extensive re-cabling project. The project will resume as soon as Comcast returns to replace the Fiber Cable.

- **New Computers**

The Director reported that all new computers were purchased and installed for both the staff and the public, using Per Capita funds. The disposition of old computer equipment was discussed.

On a motion by Cruz, seconded by Alaimo, it was resolved that staff be offered older computers and electronics.

The motion was approved unanimously.

- **Director Transition**

The current Director's retirement and the transition process to a new director was discussed.

The Director reported that a new Adult Services Administrator is being hired.

12. Adjournment

On a motion by Alaimo and seconded by Cruz it was resolved that the regular meeting of the board be adjourned at 6:40pm. The motion was approved unanimously.

Submitted by: Margaret Flanagan, Library Director