



Melrose Park Public Library

Melrose Park, Illinois

Board Meeting Minutes

March 5, 2024

1. Call to Order

The Regular Meeting of the Board of Trustees for the Melrose Park Public Library was called to order at 6:36pm

2. Members Present: Trustees Carlson, Macias, Modugno & Mraz

Members Excused: Trustees Alaimo, Cervone & Pesce

Also Present: Library Director Margaret Flanagan and Library Attorney Russell Syracuse.

3. Pledge of Allegiance

The Pledge of Allegiance was recited by all present

4. Introduction of Visitors, Public Comment, Correspondence

- Correspondence: None
- Public Comment: None

5. Approval of Minutes, February 6, 2024 Board Meeting

On a motion by Macias, seconded by Mraz, the minutes from February 6, 2024 were approved unanimously.

6. Approval of Accounts Payable

On a motion by Macias, seconded by Carlson, it was resolved that vouchers numbered **25478** through **25505** in the amount of **\$37,834.89** be approved. The motion was approved unanimously.

7. Income Expenditures to Date

No questions.

8. Attorney's Report

Attorney Syracuse discussed Illinois Public Act 103-0343 in reference to library programming.

9. Director's Report

February Meetings & Trainings

- **Margaret**
 - ✚ **Fireside Chat**
 - ✚ **SWAN Committee of the Whole**
 - ✚ **SWAN Password Meeting with Vickie Totten**
 - ✚ **Circulation Users Group Meeting**
 - ✚ **SMS (people counting software) Meeting**

- **Margaret & Donna**
 - ✚ **OSG Kickoff Meeting**

Facilities

- Plumbing issues have been resolved
- The MPPL file alarm panel needs to be replaced. A new one has been ordered--total cost of \$4,421

Administration

- The 2024 IPLAR (Illinois Public Library Annual Report) was submitted
- The 2024 Annual Library Certification has been completed

Technology

- Onboarding with OSG, the MPPL's new managed technology firm, was initiated

Programming

- ABC Adventures
- Monthly Chair Yoga
- Virtual Bilingual Storytime
- Make it Mondays Crafts

10. Old Business

None

11. New Business -Safe Child Policy

On a motion by Macias, seconded by Mraz, it was resolved that the revised 2024 MPPL Safe Child Policy be approved. The motion was approved unanimously.

12. Adjournment

On a motion by Macias and seconded by Carlson it was resolved that the regular Meeting of the Board be adjourned at 6:41pm. The motion was approved unanimously.

Submitted by: Margaret Flanagan, Library Director

Signed by: Carl Alaimo, MPPL Library Board Secretary
