



Melrose Park Public Library

Melrose Park, Illinois

Board Meeting Minutes

February 6, 2024

1. Call to Order

The Regular Meeting of the Board of Trustees for the Melrose Park Public Library was called to order at 6:30pm

2. Members Present: Trustees Alaimo, Cervone, Carlson & Macias

Members Excused: President Modugno and Trustees Mraz, & Pesce

Also Present: Library Director Margaret Flanagan and Library Attorney Russell Syracuse.

3. Pledge of Allegiance

The Pledge of Allegiance was recited by all present

4. Introduction of Visitors, Public Comment, Correspondence

- Correspondence: None
- Public Comment: None

5. Approval of Minutes, October 3, 2023 Board Meeting

On a motion by Cervone, seconded by Macias, the minutes from October 3, 2023 were approved unanimously.

6. Approval of Accounts Payable

On a motion by Cervone, seconded by Macias, it was resolved that vouchers numbered **25388** through **25477** in the amount of **\$60,889.74** be approved.

The motion was approved unanimously.

7. Income Expenditures to Date

No questions.

8. Attorney's Report

None.

9. Director's Report

January Meetings & Trainings

- **Margaret**
 - ✚ **Fireside Chat**
 - ✚ **SWAN Quarterly**
 - ✚ **Meeting with Bryan Adams—Outsource Solutions regarding Managed IT options**
 - ✚ **Meeting with Dave Tatge of LMC regarding new shelving**
 - ✚ **Meeting with Ian Nosek of SWAN**
- **Margaret & Donna**
 - ✚ **Circulation Advisory**

Facilities

- Fri Cold installed the Mitsubishi Unit in the Director's Office
- Plumbing problems continue to be an issue in the upstairs kitchen and bathroom areas, as well as in the Technical Services bathroom. Village Plumbers believe they have diagnosed the problem and will be back to work on it when their schedule allows
- New shelving was installed in the Nonfiction collection. This is the final phase of the shelving project that began

Technology

- The decision was made to transition from Versatile CSI to Outsource Solutions for the MPPL's Managed Technology
- We were informed by SWAN that the SonicWall firewall that provides our connection to SWAN has reached the End of Support date. In order to maintain the required level of security for the VPS connection to SWAN's servers, this hardware must be replaced by March 2024. SWAN is arranging a bulk purchase and will invoice each library (approximately \$1900) individually. SWAN will coordinate and install this mandatory upgrade.

Programming

- ABC Adventures
- Monthly Chair Yoga
- Virtual Bilingual Storytime
- Make it Mondays Crafts

10. Old Business

- Director Flanagan reported that the new nonfiction shelving arrived and was installed, completing the library-wide shelving project. She credited the staff with moving and then re-shelving the entire nonfiction collection.
- Public Act 103-0100 (“Right to Read” legislation) was discussed in relation to the current Collection Development Policy.

On a motion by Cervone, seconded by Macias, it was resolved that MPPL Board adopt an amended Collection Development Policy. The motion was approved unanimously.

11. New Business

On a motion by Macias, seconded by Carlson, it was resolved that the proposed 2024 MPPL Library Budget be approved. The motion was approved unanimously

12. Adjournment

On a motion by Macias and seconded by Carlson it was resolved that the regular Meeting of the Board be adjourned at 6:36pm. The motion was approved unanimously.

Submitted by: Margaret Flanagan, Library Director

Signed by: Carl Alaimo, MPPL Library Board Secretary
