



Melrose Park Public Library

Melrose Park, Illinois

Board Meeting Minutes

October 3, 2023

1. Call to Order

The Regular Meeting of the Board of Trustees for the Melrose Park Public Library was called to order at 6:30pm

2. Members Present: Trustees Alaimo, Cervone, Macias, & Modugno

Members Excused: Trustees Carlson, Mraz, & Pesce

Also Present: Library Director Margaret Flanagan and Library Attorney Russell Syracuse.

3. Pledge of Allegiance

The Pledge of Allegiance was recited by all present

4. Introduction of Visitors, Public Comment, Correspondence

- Correspondence: None
- Public Comment: None

5. Approval of Minutes, September 5, 2023 Board Meeting

On a motion by Alaimo, seconded by Cervone, the minutes from June 6, 2023 were approved unanimously.

6. Approval of Accounts Payable

On a motion by Cervone, seconded by Alaimo, it was resolved that vouchers numbered **25365** through **25387** in the amount of **\$7502.77** be approved. The motion was approved unanimously.

7. Income Expenditures to Date

No questions.

8. Attorney's Report

None.

9. Director's Report

September Meetings & Trainings

- **Margaret**
 - 📺 **Fireside Chat**
 - 📺 **SWAN Quarterly**

Facilities

- NiCor detected a gas leak attached to the property across the street; but had to dig up a portion of the sidewalk in front of the library parking lot in order to make the necessary repairs.
- FriCold has submitted an estimate for installing a Mitsubishi unit in the Director's Office.

Programming

- In-person story-time (ABC Adventures) has resumed and is offered every Wednesday morning from 10 am-11 am.
- Adult Services contracted with Garvin Gardens Florist to present a flower-arranging program.
- Monthly Chair Yoga sessions continue.
- Adult and Youth Services created displays honoring Hispanic Heritage Month.

Outreach

- Staff members represented the library at District 97's Hispanic Heritage event.
- Dropoff and pickup service for Homebound patrons is resuming.

Library News

- WTTW (Chicago Stories) is producing a documentary about bygone Chicagoland Amusement Parks. A camera crew visited the library in order to take pictures of the Kiddieland sign in the parking lot. The producer also scanned some of the photographs in our Kiddieland collection, several of which they may use in the documentary.
- Library hours on Tuesdays and Thursdays were changed to 9am – 7 pm, as per the Board Vote at the September meeting. This is an increase of four-hours a week.

10. Old Business

- Plumbing & HVAC issues were discussed. Director Flanagan Reported that the ongoing plumbing and HVAC issues were resolved.

11. New Business

- The resumption of home-bound delivery was discussed
- The proposed 2024 budget was presented to the Board by Director Flanagan
- The FriCold quote for replacing the HVAC unit which serves the office was discussed
- The November Board meeting was scheduled for Tuesday, November 28th

12. Adjournment

On a motion by Cervone and seconded by Macias it was resolved that the regular Meeting of the Board be adjourned at 6:38pm. The motion passed unanimously.

Submitted by: Margaret Flanagan, Library Director

Signed by: Carl Alaimo, MPPL Library Board Secretary _____