



Melrose Park Public Library

Melrose Park, Illinois

Board Meeting Minutes

September 5, 2023

1. Call to Order

The Regular Meeting of the Board of Trustees for the Melrose Park Public Library was called to order at 6:30pm

2. Members Present: Trustees Alaimo, Carlson, Macias, & Modugno

Members Excused: Trustees Cervone, Mraz, & Pesce

Also Present: Library Director Margaret Flanagan and Library Attorney Russell Syracuse.

3. Pledge of Allegiance

The Pledge of Allegiance was recited by all present

4. Introduction of Visitors, Public Comment, Correspondence

- Correspondence: None
- Public Comment: None

5. Approval of Minutes, June 2023 2023 Board Meeting

On a motion by Alaimo, seconded by Macias, the minutes from June 6, 2023 were approved unanimously.

6. Approval of Accounts Payable

On a motion by Alaimo, seconded by Macias, it was resolved that vouchers numbered **28296** through **25364** in the amount of **\$53,144.10** be approved. The motion was approved unanimously.

7. Income Expenditures to Date

No questions.

8. Attorney's Report

None.

9. Director's Report

June, July, & August Meetings & Trainings

- **Margaret**
 - ✚ ZAP Meeting
 - ✚ 3 SWAN Fireside Chats
 - ✚ SWAN Quarterly
 - ✚ Circulation Users
 - ✚ Circulation Advisory
- **Donna**
 - ✚ 3 SWAN Fireside Chats
 - ✚ Circulation Users Meeting
 - ✚ ZAP Meeting
 - ✚ Circulation Advisory

Facilities

- Aqua Fiori adjusted our automatic sprinkler system
- Plumbing issues for the two Adult Public Restrooms were resolved. Village Plumbers completed an extensive re-piping project the included running a new sewer line along the South end of the parking lot terminating in the alley behind the library
- The Sewage pipe connected to the Youth Services Restrooms was replaced.

Programming

- The Adult Chair Yoga Program continues on a monthly basis.
- Adult Summer Reading Program was completed and prizes awarded. Weekly prizes in the form of \$10 Target Gift Cards were awarded. The following local businesses contributed Grand prize gift cards: Scudiero's, Tom's Steak House, & Chipotle.
- Adult Services hosted a Salsa Dancing Program
- Youth Services Summer Reading was completed and weekly prizes were awarded to all participants. Grand Prizes were awarded to all youth who completed the five-week program. Grand Prizes were donated by Brookfield Zoo (zoo passes), Rasing Caine's (kids meals) and Panda Express (kid's meals). In addition to the reading program, Youth Services hosted six family-friendly programs: Dan Gohs's Art & Magic Show, Aloha to You, Animals Around the World, Big Bang Bubbles, Beach Bingo, and see the Show, Be the Pro.

Outreach: Donna presented an amazing in-person story-time at the Brookfield Zoo; Ashlie assisted with preparing the technical aspects of the program

10. Old Business

- Plumbing & HVAC issues were discussed. Director Flanagan Reported that the ongoing plumbing and HVAC issues were resolved.

11. New Business

- Library Hours: Director Flanagan proposed that the MPPL hours be increased on Tuesdays & Thursdays from 11 AM- 7 PM to 9 AM- 7 PM, and stated that staffing the additional four hours would not be a problem.

On a motion by Alaimo, seconded by Macias, it was resolved that the proposed increase in library hours be approved. The motion was approved unanimously.

- Security Camera Policy: Director Flanagan presented the Board with a new Security Camera Policy

On a motion by Alaimo, seconded by Macias, it was resolved that the proposed Security Camera Policy be approved. The motion was approved unanimously.

12. Adjournment

On a motion by Alaimo and seconded by Macias it was resolved that the regular Meeting of the Board be adjourned at 6:36pm. The motion passed unanimously.

Submitted by: Margaret Flanagan, Library Director

Signed by: Carl Alaimo, MPPL Library Board Secretary _____