



# Melrose Park Public Library

## Melrose Park, Illinois

### Board Meeting Minutes

June 6, 2023

**1. Call to Order**

The Regular Meeting of the Board of Trustees for the Melrose Park Public Library was called to order at 6:30pm

**2. Members Present:** Trustees Alaimo, Carlson, Macias (late arrival), Modugno , & Mraz

**Members Excused:** Trustees Cervone & Pesce

**Also Present:** Library Director Margaret Flanagan and Library Attorney Russell Syracuse.

**3. Pledge of Allegiance**

The Pledge of Allegiance was recited by all present

**4. Introduction of Visitors, Public Comment, Correspondence**

- Correspondence: None
- Public Comment: None

**5. Approval of Minutes May 2, 2023 Board Meeting**

On a motion by Alaimo, seconded by Mraz, the minutes from May 2, 2023 were approved unanimously.

**6. Approval of Accounts Payable**

On a motion by Alaimo, seconded by Mraz, it was resolved that vouchers numbered **25276** through **25295** in the amount of **\$17,120.46** be approved. The motion was approved unanimously.

**7. Income Expenditures to Date**

No questions.

**8. Attorney's Report**

None.

## 9. Director's Report

### May Meetings & Trainings

- **Margaret**
  - ✚ Meeting with rep from Uni-First regarding First Aid Supplies and AED equipment
  - ✚ SWAN Monthly Meeting-May
  - ✚ Message Bee Training (new SWAN notification system)
  - ✚ Meeting with Brookfield Zoo ZAP coordinator
  - ✚ Proviso Area Director's Meeting
- **Donna**
  - ✚ SWAN Monthly-May
  - ✚ Message Bee Training (new SWAN notification system)
  - ✚ Meeting with Brookfield Zoo ZAP coordinator
- **Ashlie**
  - ✚ Message Bee Training (new SWAN notification system)
- **All Staff**
  - ✚ Mental Illness 4 part Webinars

### Facilities

- Plumbing issues continue
- New Air Conditioning Unit

### Programming

- The Adult Chair Yoga Program continues on a monthly basis.
- An all-ages Salsa Dance Program is scheduled for late June
- Adult & Youth Summer Reading Programs Begin June 16 and run through July 28
- Weekly programs are scheduled for Youth Summer Reading
- The Adult Paint 'N Sip Program was very successful
- Adult and Youth Summer Reading Programming is all booked
- The MPPL has committed to a summer storytime partnership with Brookfield Zoo.

## 11. New Business

- Director Flanagan reported that the MPPL was awarded the FY Per Capita Grant in the amount of \$36,574.10
- HVAC unit replacement was discussed

- Director Flanagan reported that DLUX films used the MPPL Programming Room as a staging area while they were filming a commercial across the street. In appreciation, they made a \$500 donation to the library
- Summer Reading programming was discussed
- Director Flanagan reported that she and Youth Services Administrator Donna Powers will be conducting a storytime at Brookfield Zoo on June 27

## **12. Adjournment**

On a motion by Alaimo and seconded by Mraz it was resolved that the regular Meeting of the Board be adjourned at 6:37pm. The motion passed unanimously.

Submitted by: Margaret Flanagan, Library Director

Signed by: Carl Alaimo, MPPL Library Board Secretary \_\_\_\_\_