



Melrose Park Public Library

Melrose Park, Illinois

Board Meeting Minutes

May 2, 2023

1. Call to Order

The Regular Meeting of the Board of Trustees for the Melrose Park Public Library was called to order at 6:30pm

2. Board Members Oath of Office

Newly elected Board Members Carlson, Macias, and Cervone were sworn in as Library Trustees.

3. Members Present: Trustees Alaimo, Carlson, Cervone, Macias, Modugno , & Pesce

Members Excused: Trustee Mraz

Also Present: Library Director Margaret Flanagan and Library Attorney Russell Syracuse.

3. Pledge of Allegiance

The Pledge of Allegiance was recited by all present

4. Introduction of Visitors, Public Comment, Correspondence

Visitors: Steven Frankum, Jessie Macias, Carmen De La Mora, & Christian De La Mora

- Correspondence: None
- Public Comment: None

5. Approval of Minutes March 7, 2023 Board Meeting

On a motion by Cervone, seconded by Alaimo, the minutes from March 7, 2023 were approved unanimously.

6. Approval of Accounts Payable

On a motion by Alaimo, seconded by Pesce, it was resolved that vouchers numbered **25225** through **25275** in the amount of **\$29977.82** be approved. The motion was approved unanimously.

7. Income Expenditures to Date

No questions.

8. Attorney's Report

None.

9. Director's Report

March & April Meetings & Trainings

- **Margaret**
 - ✚ SWAN Quarterly Directors Meeting
 - ✚ SWAN Monthly-March
 - ✚ SWAN Monthly-April
 - ✚ OCLC World Share Training
 - ✚ Resource Sharing in SWAN
 - ✚ Holds Processing Webinar
 - ✚ Sexual Harassment Webinar
 - ✚ Circulation Users Meeting-April
- **Donna**
 - ✚ SWAN Monthly-April
 - ✚ SWAN Monthly-May
 - ✚ Circulation Users Meeting
 - ✚ Supervisor Training
 - ✚ Sexual Harassment Webinar
- **Ashlie**
 - ✚ OCLC World Share Training
 - ✚ Director's University Webinars, Parts 1-3
- **All Staff**
 - ✚ CPR Recertification
 - ✚ Resource Sharing in SWAN
 - ✚ Holds Processing Webinar

Facilities

- Annual Elevator Inspection-The elevator initially failed the annual pressure test, but passed after necessary repairs were made.
- The Accessible Front Door was out of service for several weeks—a new motor was installed by TeeJay Service
- Plumbing issues resurfaced. The utility sink in the Janitor's Closet located in Youth Services was removed in order to vent YS, Tech Office, and Basement Bathrooms properly

Programming

- The Adult Chair Yoga Program continues on a monthly basis.

- A Stock Investing Program was presented during Money Smart Week
- Triton's RSVP Tax help program continued until the first week in April.
- Paint 'N Sip Program is scheduled for May
- Adult and Youth Summer Reading Programming is currently being booked.
- The MPPL is exploring a summer storytime partnership with Brookfield Zoo.

10. Old Business

- **SEI Filing**

Director Flanagan asked if all Board Members had filed their 2022 Statement of Interest. All Board Members present confirmed that they had.

11. New Business

- **OMA Training**

Director Flanagan informed the Board that online OMA (Open Meetings Act) training was a requirement for all Board Members.

- **Brookfield Zoo Partnership**

The Summer Reading partnership with Brookfield Zoo was discussed.

12. Adjournment

On a motion by Cervone and seconded by Pesce it was resolved that the regular Meeting of the Board be adjourned at 6:41pm. The motion passed unanimously.

Submitted by: Margaret Flanagan, Library Director

Signed by: Carl Alaimo, MPPL Library Board Secretary _____