



Melrose Park Public Library

Melrose Park, Illinois

Board Meeting Minutes

March 7, 2023

1. Call to Order

The Regular Meeting of the Board of Trustees for the Melrose Park Public Library was called to order at 6:30pm

2. Members Present: Trustees Alaimo, Modugno, Mraz, & Pesce

Members Excused: Trustees Arellno, Cervone, & Macias

Also Present: Library Director Margaret Flanagan and Library Attorney Russell Syracuse

3. Pledge of Allegiance

The Pledge of Allegiance was recited by all present

4. Introduction of Visitors, Public Comment, Correspondence

- Visitors: None
- Correspondence: The trustees received email invitations to attend the grand opening of the new district office of Congressman Garcia and Representative Hernandez

5. Approval of Minutes January 3, 2023 Board Meeting

On a motion by Alaimo, seconded by Pesce, the minutes from January 3, 2023 were approved unanimously.

6. Approval of Accounts Payable

On a motion by Pesce, seconded by Alaimo, it was resolved that vouchers numbered **25132** through **25224** in the amount of **\$32,925.49** be approved. The motion was approved unanimously.

7. Income Expenditures to Date

No questions.

8. Attorney's Report

None.

9. Director's Report

February Meetings & Trainings

- **Margaret**
 - ✚ **SWAN Committee of the Whole Meeting**
 - ✚ **SWAN Fireside Chat**
 - ✚ **Tips for Managers Training**
- **Margaret & Donna**
 - ✚ **Meeting with Jim Pytel re managing the Video Surveillance System**
- **Lizet, Veronica, & Donna**
 - ✚ **Circulation Users Group Meeting**
- **All Staff**
 - ✚ **Safety in the Library Webinar**
 - ✚ **Mental Illness: How to Handle Problematic Behavior webinar**
 - ✚ **How to Respond to Prejudicial comments from Patrons webinar**

Administration

- The mandatory IPLAR (Illinois Public Library Annual Report) report was completed and submitted
- The mandatory ILL and Reciprocal Borrowing Survey was completed and submitted
- Illinois Public Library Annual Certification was completed

Facilities

- The new camera/ video surveillance system is up and running
- Signage has been posted in the library indicating that we have a camera monitoring system
- Concrete at the top of the front steps and the access ramp needs to be repaired
- We are experiencing ongoing issues with first floor bathrooms plumbing

Programming

Director Flanagan reported that Adult In-Person Programming has resumed.

- Adult Chair Yoga Program continues on a monthly basis
- Triton's RSVP Tax help program continues on Monday mornings through early April

10. Old Business

- **Video Surveillance Update**

Director Flanagan reported that installation of the new camera security system was completed.

11. New Business

- **Updated Patron Rules of Behavior Policy**

Updates to the policy including virtual spaces, service animals, and respecting personal boundaries were discussed.

On a motion by **Alaimo**, seconded by **Pesce**, it was resolved that the updated Patron Rules of Behavior Policy be approved. The motion was approved unanimously.

- **Plumbing Issues**

Director Flanagan reported that the library was experiencing ongoing plumbing issues that were being taken care of by the Village.

12. Adjournment

On a motion by Alaimo and seconded by Pesce it was resolved that the regular Meeting of the Board be adjourned at 6:38pm. The motion passed unanimously.

Submitted by: Margaret Flanagan, Library Director

Signed by: Carl Alaimo, MPPL Library Board Secretary _____