



Melrose Park Public Library

Melrose Park, Illinois

Board Meeting Minutes

June 7, 2022

1. Call to Order

The Regular Meeting of the Board of Trustees for the Melrose Park Public Library was called to order at 6:30pm

2. Members Present: Trustees Alaimo, Cervone, Macias, & President Modugno

Members Excused: Trustees Arellono, Mraz, & Pesce

Also Present: Library Director Margaret Flanagan and Library Attorney Russell Syracuse

3. Pledge of Allegiance

The Pledge of Allegiance was recited by all present

4. Introduction of Visitors, Public Comment, Correspondence

- Visitors: None
- Correspondence: None

5. Approval of Minutes May 3, 2022 Board Meeting

On a motion by Alaimo, seconded by Cervone, the minutes from May 3, 2022 were approved unanimously.

6. Approval of Accounts Payable

On a motion by Cervone, seconded by Alaimo, it was resolved that vouchers numbered **25009** through **25032** in the amount of **\$20475.99** be approved.

The motion was approved unanimously.

7. Income Expenditures to Date

No questions.

8. Attorney's Report

None

9. Director's Report

Director Flanagan spoke briefly about Summer Reading and the upcoming in-person programs.

May Meetings & Trainings

- **Margaret**
 - ✚ Aspen Stats & Reports Training
 - ✚ **SWAN EDS New User Interface Training**
 - ✚ **Proviso Township Library Director's Meeting**
- **Margaret & Donna**
 - ✚ SWAN Fireside Chat
- **Lizet, Veronica, & Donna**
 - ✚ Circulation Users Meeting

Adult Services

- Ashlie has completed a massive weed of the Adult Fiction and Nonfiction Collection. Weeded titles included those that were damaged or had not been checked out for 5 years
- Adult Summer Reading Program will feature a reading log, a weekly drawing, and a grand prize
- Hotspots have been circulating
- We have begun circulating iPADS to Adult (18+) MPPL cardholders

Youth Services

- Summer Reading Planning was completed. Limited weekly in-person programs will resume. Preschool Storytime and Make it Mondays will remain virtual, with patrons picking up the craft bags at the library. In-person programs to be presented include:
 - ✚ Flying Fox Conservation, starring Steve the Sloth
 - ✚ Mad Science of Chicago
 - ✚ Dinosaur Hunters
 - ✚ Interesting Insects
 - ✚ Kevin Kelly the Magician

Social Media

- We now have individual TikTok Accounts for Adult Services and Youth Services

Facilities

- Bob is sanding, rustproofing, and repairing the outdoor railings

10. Old Business

None

11. New Business

- **Election of Board Officers**

Since President Modugno, Secretary Alaimo, and Treasurer Cervone have two more years to serve in their terms, there are no open offices at this time.

- **Disposition of Old Equipment**

The Board discussed and approved the distribution of old furniture and equipment to staff, Public Works, and libraries in need.

- **Patron Appeal/Review Process.**

The Board discussed the procedures for banned patron appeals and review.

- Security issues were discussed and Board members agreed that library security is a priority. Director Flanagan said she would contact Police Chief Pitassi to see if it is possible to have an officer assigned to the library or to conduct frequent walk-throughs of the library facility.

- **Policy Approvals: Non-resident Cards**

On a motion by Modugno, seconded by Alaimo, it was resolved that the Melrose Park Public Library will provide non-resident library cards to qualifying applicants using the state recommended mathematical formula for fee calculation.

The motion passed unanimously.

12. Executive Session

On a motion by Modugno seconded by Cervone it was resolved that the Library Board retire to executive session at 6:40pm. The motion passed unanimously.

On a motion by Modugno seconded by Alaimo it was resolved that the Library Board reconvene the regular meeting at 6:42pm. The motion passed unanimously.

13. Adjournment

On a motion by Alaimo and seconded by Cervone it was resolved that the regular Meeting of the Board be adjourned at 6:43pm. The motion passed unanimously by roll call vote.

Submitted by: Margaret Flanagan, Library Director

Signed by: Carl Alaimo, MPPL Library Board Secretary

Carl James Alaimo, Sr., Psy.D.
