



Melrose Park Public Library

Melrose Park, Illinois

Board Meeting Minutes

April 5, 2022

President Modugno stated for the record that the meeting was being held via ZOOM with due public notice and access.

1. Call to Order

The Regular Meeting of the Board of Trustees for the Melrose Park Public Library was called to order at 6:31pm

2. Members Present: Trustees Arellano, Macias, Mraz, & President Modugno

Members Excused: Trustees Alaimo, Crevone, & Pesce

Also Present: Library Director Margaret Flanagan and Library Attorney Russell Syracuse

3. Pledge of Allegiance

The Pledge of Allegiance was recited by all present

4. Introduction of Visitors, Public Comment, Correspondence

- Visitors: None
- Correspondence: None

5. Approval of Minutes March 1, 2022 Board Meeting

On a motion by Macias, seconded by Modugno, the minutes from March 1, 2022 were approved unanimously by roll call vote.

6. Approval of Accounts Payable

On a motion by Macias, seconded by Arellano, it was resolved that vouchers numbered **24966** through **24987** in the amount of **\$9000.96** be approved.

The motion passed unanimously by roll call vote

7. Income Expenditures to Date

No questions.

8. Attorney's Report

Attorney Syracuse reported that the Administrative Succession Plan submitted by Director Flanagan looked fine.

9. Director's Report

March Meetings & Trainings

- **Margaret**
 - ✚ SWAN Quarterly
 - ✚ Upstarter Webinar
 - ✚ SWAN Discovery and User Experience Advisory Meeting
 - ✚ Meeting with Billy Rich re Kitchen
- **Margaret & Donna**
 - ✚ SWAN Fireside Chat
 - ✚ Meeting #2 with Dan Graham of Versatile regarding upgrading CyberSecurity
- **Donna**
 - Lizet, Veronica, & Donna**
 - ✚ SWAN Circulation Advisory Meeting

Facilities

- Kitchen repairs scheduled to begin soon

Grants

- iPads purchased with ECF Grant funding arrived and began circulating
- Study carrels purchased with On the Road to Recovery Grant Funds arrived and were installed
- 2d quarter grant report for On the Road to Recovery was submitted

10. Old Business

None

11. New Business

- **Policy Approvals**

On a motion by Macias, seconded by Mraz, it was resolved that the new Administrative Succession Plan be approved.

The motion passed unanimously by roll call vote.

On a motion by Mraz, seconded by Macias, it was resolved that the new Hotspot Lending Policy be approved.

The motion passed unanimously by roll call vote.

On a motion by Mraz, seconded by Macias, it was resolved that the new iPad Lending Policy be Approved.

The motion passed unanimously by roll call vote.

12. Executive Session

On a motion by Modugno seconded by Mraz it was resolved that the Library Board retire to executive session at 6:48pm. The motion passed unanimously by roll call vote.

On a motion by Modugno seconded by Mraz it was resolved that the Library Board Reconvene the regular meeting at 6:52pm. The motion passed unanimously by roll call vote.

13. Adjournment

On a motion by Macias and seconded by Mraz it was resolved that the regular Meeting of the Board be adjourned at 6:53pm. The motion passed unanimously by roll call vote.

Submitted by: Margaret Flanagan, Library Director

Signed by: Carl Alaimo, MPPL Library Board Secretary Carl James Alaimo, Sr., Psy.D.