



# Melrose Park Public Library

## Melrose Park, Illinois

Board Meeting Minutes

January 11, 2022

6:30pm

**President Modugno stated for the record that the meeting was being held via ZOOM with due public notice and access.**

**1. Call to Order**

The Regular Meeting of the Board of Trustees for the Melrose Park Public Library was called to order at 6:32pm

**2. Members Present:** Trustees Alaimo, Arellano, Macias & President Modugno

**Members Excused:** Trustees Cervone, Mraz, & Pesce

**Also Present:** Library Director Margaret Flanagan and Library Attorney Russell Syracuse

**3. Pledge of Allegiance**

The Pledge of Allegiance was recited by all present

**4. Introduction of Visitors, Public Comment, Correspondence**

- Visitors: None
- Correspondence: None

**5. Approval of Minutes November 9, 2021 Board Meeting**

On a motion by Alaimo, seconded by Modugno, the minutes from November 9, 2021 were approved unanimously by roll call vote.

**6. Approval of Accounts Payable**

On a motion by Alaimo, seconded by Macias, it was resolved that vouchers numbered **24877** through **24921** in the amount of \$25,510.69 be approved.

The motion passed unanimously by roll call vote

**7. Income Expenditures to Date**

No questions.

**8. Attorney's Report**

None

## 10. Director's Report

### November & December Meetings & Trainings

- **Margaret**
  - ✚ Donna Gunther/Bradford Designs, re new study carrels
  - ✚ Arturo Vasquez, re 2022 budget
  - ✚ Dan Graham/Versatile, re upgrading Cyber Security
  - ✚ Proquest Databases, re ancestry.com subscription
  - ✚ SWAN Quarterly
  - ✚ RAILS Implicit Bias Webinar
  - ✚ RAILS Recognizing Microaggressions Webinar
- **Margaret & Donna**
  - ✚ Jim Pytell-Camera Security System
  - ✚ November SWAN Fireside Chat
  - ✚ December SWAN Fireside Chat
  - ✚ Aspen Search Strategies
- **Donna**
  - ✚ RAILS Technology Assessment & Purchasing
  - ✚ SWAN Cataloging Users
- **Lizet, Veronica, & Donna**
  - ✚ SWAN Circulation Advisory Meeting
- **All Staff**
  - ✚ Promoting Fairness & Belonging: Insights from Implicit Bias, Racial Anxiety, and Stereotype Threat webinar

### Social Media

- The MPPL now has a TikTok Account. You can check out our TikTok videos via a link on the library website.

### Facilities

- The gas meter was moved from inside the basement to outside of the building. It is now located on the southwest side of the building.
- We are in the process of exploring the possibility of updating our camera security system.
- The motor and the flame regulator support cover were replaced on one of the older HVAC units.

## 11. Old Business

None

## 12. New Business

- Director Flanagan reported that the MPPL was awarded approximately \$7500 in ECF (Emergency Connectivity Funds) to purchase IPADS and HotSpots for patron checkout.
- Director Flanagan reported that the new shelving and accessible patron & staff desks purchased with Per Capita funds were scheduled to arrive shortly.
- President Modugno inquired about the frequency of patron visits and asked if there were any problems associated with masking. Director Flanagan replied that library usage fluctuates, most patrons who make in-person visits to the library need to make use of technology, casual readers seem to staying home at this time, and masking has not been an issue. She also stated that the library continues to struggle with staff shortages due to illnesses and one evening the library had to close early because there was not enough staff to safely remain open.

## 13. Adjournment

On a motion by Alaimo and seconded by Macias it was resolved that the regular Meeting of the Board be adjourned at 6:38pm. The motion passed unanimously by roll call vote.

Submitted by: Margaret Flanagan, Library Director

Signed by: Carl Alaimo, MPPL Library Board Secretary

*Carl James Alaimo, Sr., Psy.D.*