



Melrose Park Public Library

Melrose Park, Illinois

Board Meeting Minutes

May 4, 2021

6:30pm

President Modugno stated for the record that the meeting was being held via ZOOM with due public notice and access.

1. Call to Order

The Regular Meeting of the Board of Trustees for the Melrose Park Public Library was called to order at 6:34pm

2. Swearing in of New Board Members: Newly elected Board Members Alaimo, Modugno, and Mraz took the Oath of Office

2. Members Present: Trustees Alaimo, Cervone, Mraz, & President Modugno

Members Excused: Trustee Pesce

Also Present: Library Director Margaret Flanagan and Library Attorney Russell Syracuse

3. Pledge of Allegiance

The Pledge of Allegiance was recited by all present

4. Introduction of Visitors, Public Comment, Correspondence

- No visitors present
- No correspondence

5. Approval of Minutes March 9, 2021 Board Meeting

On a motion by Cervone, seconded by Alaimo, the minutes from March 9, 2021 were approved unanimously by roll call vote.

6. Approval of Accounts Payable

On a motion by Cervone, seconded by Modugno, it was resolved that vouchers numbered **24704** through **24729** in the amount of **\$15,600.13** be approved.

The motion passed unanimously by roll call vote

7. Income Expenditures to Date

Trustee Cervone inquired about debit expenditures and reimbursements in the General Fund. Director Flanagan explained that Bills payed online are reimbursed to the General Fund from the Library Budget.

8. Attorney's Report

None

Staff News

- Dominique Sansone transitioned to a full-time schedule
- Ashlie Giuffre joined the staff as the new full-time Adult Services Administrator

9. Director's Report

March & April Meetings & Trainings

- **Margaret:**
 - ✚ SWAN Quarterly
 - ✚ SWAN Fireside Chat
 - ✚ 2 Meetings with Linda.Com Reps
 - ✚ SWAN Aspen Catalog Overview
 - ✚ Media on Demand Webinar
- **Margaret & Donna**
 - ✚ Melrose Park Memories website maintenance 2 Training sessions
 - ✚ TimeTrak Training
 - ✚ Bradford Systems
 - ✚ Accounts Payable Training
- **Donna, Lizet, & Veronica:**
 - ✚ SWAN Circulation Advisory
 - ✚ SWAN Circulation Users
- **All Staff:**
 - ✚ CPR Training
 - ✚ Workplace Harassment Training

Library News

- The MPPL discontinued using CardConnect as the credit card vendor for the copy and print stations.

Staff News

- Dominique Sansone transitioned to a full-time schedule
- Ashlie Giuffre joined the staff as the new full-time Adult Services Administrator

The Director and the Board discussed the feasibility of allowing seating in the library once again, but decided that it was prudent to wait until later in the summer or fall to revisit the issue.

10. New Business

- On a motion by Cervone seconded by Modugno it was resolved that the new MPPL Borrowing, Circulation, and Confidentiality Policy be approved. The motion passed unanimously by roll call vote.

- The following Board members were nominated for office: Modugno, President; Alaimo, Secretary; Cervone, Treasurer

On a motion by Alaimo seconded by Cervone it was resolved that Board Officers will be Modugno, President; Alaimo, Secretary; and Cervone, Treasurer. The motion passed unanimously by roll call vote.

11. Executive Session

On a motion by Modugno seconded by Cervone it was resolved that the Library Board retire to executive session at 6:48pm. The motion passed unanimously by roll call vote.

On a motion by Alaimo seconded by Cervone it was resolved that the Library Board Reconvene the regular meeting at 6:57pm. The motion passed unanimously by roll call vote.

11. Adjournment

On a motion by Cervone and seconded by Alaimo it was resolved that the regular Meeting of the Board be adjourned at 6:57pm. The motion passed unanimously by roll call vote.

Submitted by: Margaret Flanagan, Library Director

Signed by: Carl Alaimo, MPPL Board Secretary _____