



Melrose Park Public Library

Melrose Park, Illinois

Board Meeting Minutes

June 15, 2021

6:30pm

President Modugno stated for the record that the meeting was being held via ZOOM with due public notice and access.

1. Call to Order

The Regular Meeting of the Board of Trustees for the Melrose Park Public Library was called to order at 6:32pm

2. Swearing in of New Board Members: Newly elected Board Members Arellano, and Macias took the Oath of Office

2. Members Present: Trustees Alaimo, Arellano, Cervone, Macias, Mraz & President Modugno

Members Excused: Trustee Pesce

Also Present: Library Director Margaret Flanagan and Library Attorney Russell Syracuse

3. Pledge of Allegiance

The Pledge of Allegiance was recited by all present

4. Introduction of Visitors, Public Comment, Correspondence

- No visitors present
- No correspondence

5. Approval of Minutes May 4, 2021 Board Meeting

On a motion by Alaimo, seconded by Cervone, the minutes from May 4, 2021 were approved unanimously by roll call vote.

6. Approval of Accounts Payable

On a motion by Cervone, seconded by Alaimo, it was resolved that vouchers numbered **24730** through **24765** in the amount of **\$23,199.12** be approved.

The motion passed unanimously by roll call vote

7. Income Expenditures to Date

No questions

8. Attorney's Report

None

9. Director's Report

May Meetings & Trainings

- **Margaret:**
 - ✚ Census Webinar
 - ✚ Blue Cloud Analytics for Directors Training, Part 1
 - ✚ Blue Cloud Analytics for Directors Training, Part 2
 - ✚ Cataloging Meeting
 - ✚ SWAN Notice Dialer Meeting
 - ✚ Media on Demand Webinar
 - ✚ SWAN Fireside Chat

- **Margaret & Ashlie**
 - ✚ Interlibrary Loan Boot Camp, Part 1
 - ✚ Interlibrary Loan Boot Camp, Part 2

- **Donna**
 - ✚ Pre-Cat Training
 - ✚ Cataloging Meeting

- **Facilities**
 - ✚ Three damaged windows repaired by Glass Dimensions

- **Programming**
 - ✚ Donna has prepared and set-up the Online Summer Reading Programs
 - ✚ Programs will continue to be primarily Virtual this summer

10. New Business

- The Roof/HVAC repairs were discussed

On a motion by Cervone seconded by Alaimo, the repair and replacement proposals from Fri-Cold Heating & Cooling were approved unanimously by roll call vote.

- The Board and Director agreed to open more seating and computers in the library
- The Board discussed the new Emergency Response/Disaster Procedures

11. Adjournment

On a motion by Alaimo and seconded by Modugno it was resolved that the regular Meeting of the Board be adjourned at 6:47pm. The motion passed unanimously by roll call vote.

Submitted by: Margaret Flanagan, Library Director