



# Melrose Park Public Library

## Melrose Park, Illinois

Board Meeting Minutes

March 9, 2021

6:30pm

**President Modugno stated for the record that the meeting was being held via ZOOM with due public notice and access.**

**1. Call to Order**

The Regular Meeting of the Board of Trustees for the Melrose Park Public Library was called to order at 6:30pm

**2. Members Present:** Trustees Alaimo , Cervone, Giuffre, & President Modugno

**Members Excused:** Trustees Gustello & Pesce

**Also Present:** Library Director Margaret Flanagan and Library Attorney Russell Syracuse

**3. Pledge of Allegiance**

The Pledge of Allegiance was recited by all present

**4. Introduction of Visitors, Public Comment, Correspondence**

- No visitors were present
- No correspondence

**5. Approval of Minutes February 2, 2021 Board Meeting**

On a motion by Cervone, seconded by Alaimo, the minutes from February 2, 2021 were approved unanimously by roll call vote.

**6. Approval of Accounts Payable**

On a motion by Alaimo, seconded by Modugno, it was resolved that vouchers numbered **24680** through **24703** in the amount of **\$215,774.90** be approved.

The motion passed unanimously by roll call vote

**7. Income Expenditures to Date**

No questions

**8. Attorney's Report**

None

**9. Director's Report**

## February Meetings & Trainings

- **Margaret:**
  - ALA Director's Crash Course, Parts 2 & 3
  - Media on Demand Quarterly
  - SWAN COW
  - SWAN Director's Orientation
- **Margaret & Donna**
  - Brookfield Zoo's Communities and Nature Program
  - TimeTrak Training
- **Donna, Lizet, & Veronica:**
  - SWAN Circulation Users
- **Julia**
  - Media on Demand

## Library News

- The FY 2020 IPLAR was completed and submitted
- The FY 2020 Traffic Report was completed and submitted
- Annual Library Certification was completed
- New Board Members' Orientation Packet was completed

## Library News

- Upgraded Melrose Park Memories website is up and running  
<https://eml.c4b.myftpupload.com/>
- The FY 2021 Per Capita Grant Application was completed and submitted
- The FY 2019 Per Capita Grant Financial Report was completed and submitted
- The MPPL Collection Development Policy was updated
- The Melrose Park Public Library Patron Technology Policy was updated
- A new Melrose Park Public Library Strategic Plan 2021-2024 was completed

## 10. New Business

On a motion by Alaimo seconded by Cervone it was resolved that the new MPPL Library Board of Trustees By Laws, Reference and Information Services Policy, and Unattended Children Policy, be approved. The motion passed unanimously by roll call vote.

On a motion by Cervone seconded by Alaimo it was resolved that the MPPL provide nonresident library cards to qualifying applicats using the state recommended general mathematical formula for fee calculation. The motion passed unanimously by roll call vote.

**11. Adjournment**

On a motion by Alaimo and seconded by Modugno it was resolved that the regular Meeting of the Board be adjourned at 6:47pm. The motion was passed unanimously by roll call vote.