



Melrose Park Public Library

Melrose Park, Illinois

Board Meeting Minutes

November 10, 2020

6:30pm

1. Call to Order

The Regular Meeting of the Board of Trustees for the Melrose Park Public Library was called to order at 6:32pm

2. Members Present:

Trustees Alaimo , Cervone, Giuffre, Gustello, & President Modugno

Members Excused: Trustee Pesce

Also Present: Library Director Margaret Flanagan & Library Attorney Russell Syracuse

3. Pledge of Allegiance

The Pledge of Allegiance was recited by all present

President Modugno stated for the record that the meeting was being held via ZOOM with due public notice and access.

4. Introduction of Visitors, Public Comment, Correspondence

- No visitors were present
- No correspondence

5. Approval of Minutes October 6, 2020 Board Meeting

On a motion by Alaimo, seconded by Gustello, the minutes from October 6, 2020 were approved unanimously by roll call vote.

6. Approval of Accounts Payable

On a motion by Cervone, seconded by Giuffre,

it was resolved that vouchers numbered **24587** through **24610** for **Sep (2) & Oct (1)** in the amount of **\$22,709.99** were approved unanimously by roll call vote.

7. Income Expenditures to Date

No questions

8. Attorney's Report

None

9. Director's Report

Meetings & Trainings

- **Margaret:**

- Ebsco Statistical Reports Webinar

- Meeting with representatives of the Brookfield Zoo Communities & Nature Program

- **Margaret & Donna:**
 - ✚ Meeting with Warren Smith of Versatile regarding the development of the updated Melrose Park Memories website
 - ✚ Meeting with TimeTrak sales representative regarding a new touchless employee time management system
- **Donna:**
 - ✚ Cataloging Users Group Meeting
- **Donna, Lizet, & Veronica:**
 - ✚ Circulation Users Group Meeting

Adult Services

- The MPPL is continuing to provide courtesy guest computer passes to Maywood residents. Maywood Public Library is not expected to reopen until March 2021

Youth Services

- Craft and Storytime videos have increased in attendance since we began offering “Take & Make” craft bags to all children who visit the library.

10. New Business

The position of Board Secretary was discussed.

On a motion by Cervone, seconded by Modugno,

It was resolved that Trustee Alaimo serve as Board Secretary until May 2021.

When the question was called, it was approved unanimously by roll call vote

10. Facilities

Roof repair bids were discussed.

On a motion by Alaimo, seconded by Gustello it was resolved that the lowest bid (Olsson) be accepted.

When the question was called, it was approved unanimously by roll call vote.

11. Adjournment

On a motion by Alaimo, and seconded by Gustello it was resolved that the regular Meeting of the Board be adjourned at 6:46pm. The motion was approved by a unanimous roll call vote.

Submitted by: Margaret Flanagan, Library Director

Signed by: Carl Alaimo, MPPL Library Board Secretary
